



Portal Players Dramatic Society
Board of Directors Meeting Minutes
For: Tuesday, January 26, 2016, 7:00 pm

In attendance: Carrera Schroeder, Melissa Lowe, Sandy Bouleau, Brent Ronning, Peter Wienold, Teresa Drew, Janet Deakin, Colleen Brooks

Regrets: Naomi Boutwell, Elliot Drew, Chris Arthurs

The order of business shall be as follows:

- 1) Call to order 7:02pm Peter, all in favour
- 2) Agenda
- 3) Adoption of Minutes of the last monthly board Meeting of the Society Motion Carrera/Janet
- 4) Business arising from the Minutes
ACTION ITEMS
 - Janet and Peter will work on Mission and Vision Statements
 - Electrical access required in pit (hire a professional) Colleen will contact Bill Geddes about doing the work for a sponsorship (certified electrician with a daughter in PPDS programs)
 - Janet will respond to ADSS Scholarship correspondence due February 15th.
 - Brent will follow up with Gaming Grant status
- 5) Correspondence
 - (a) ADAPS request: Melody Burton requests a dry storage area at 2nd space for some of their seasonal equipment (document attached) **MOTION** Carrera/all in favour of donating the space
 - (b) Insurance: Renewed by Brent via email with Rogan from HUB Insurance. Brent will print policy hard copy to keep on file in office.
 - (c) ADSS Scholarship – **MOTION** to add \$500 scholarship budget line, Peter/all in favour
- 6) Critical Board Priorities
- 7) Treasurer's Report
 - Bank Balance = \$55,743.71
 - Gaming Account: \$23.46
 - Motion** Carrera/Melissa, all in favour
- 8) Board member Reports
 - (a) ADC report (attached and discussed)
 - (b) Solstice Report (attached and discussed) \$200 fee established for Tech services provided by PPDS

- (c) Community Arts Council Fundraiser request – Request to PPDS to donate the use of the theatre stage on the evening of Sunday, March 20th, 2016. Potential conflict with Stages set to open 2 weeks later, unfortunately it isn't feasible on this date with the stage already in use.

9) Old Business

10) New Business

- (a) Furnace – MOTION Colleen/Sandy to purchase a new furnace outright to replace the old furnace. Dolan's has ordered the new furnace and will contact us with an installation date.
- (b) Rotary Arts District Corps Proposal from Theresa Kingston (document attached) MOTION Peter/Sandy to allow Rotary Corps (RCC) use the lounge monthly per their request.

11) Next meeting scheduled for Thursday, February 25th, 2016 at 7pm.

12) Adjournment M/Colleen @ 8:14

PPDS/jd