



# Portal Players Dramatic Society

## Board of Directors Meeting Minutes

For: Monday, February 16, 2015, 7:00 pm at the Capitol Theatre

In attendance: Brent Ronning, Janet Deakin, Colleen Brooks, Carrera Schroeder, Melissa Lowe, Elliot Drew, John Kenchenten

Regrets: Peter Wienold, Sandy Bouleau, Teresa Mulligan, Chris Arthurs

Call to order at 7:09

1. Adoption of agenda: Motion to accept from Carrera, 2<sup>nd</sup> by Melissa, all in favour, carried.
2. Adoption of January 2015 board meeting minutes. Motion to adopt minutes Elliot, 2<sup>nd</sup> by Colleen, all in favour, carried.
3. New Business: Pat Kermeen, and Tricia Knight from the Jane Austen Festival Committee request for use of theatre (Supported by Rotary and the Historical Society, Promenade on Argyle, Tea @ Rollin Art Centre), Centennial Belles sponsoring the festival & were recipients of a Rotary Arts District grant.  
 Details: July 3 & 4<sup>th</sup>, sending application for Guinness Book of World Records if they get at least 551 people in Regency costume. Looking for a place to hold readings and show movies. Friday 3<sup>rd</sup> will be tea at the Rollin Art Centre, croquet, early 19<sup>th</sup> century games. Phil's Harmonics will be providing music. Grande Parade down Argyle to Train Station. Similar Worldwide events. Will provide a workshop on dressing in the "regency period" style. Saturday night, Starlite ball at Rollin Art Centre, instructional English country dancing.  
 ASK: Supply space for readings, PPDS actors from Austen's works? Accents & costumes required. 7-10pm, \$5.00 admission? Profits to breakfast program SD70. Costume rentals (Regency period). PPDS would generate revenue from costume rentals and bar/concession.

Rentals from PPDS: \$20 per rental

4. Correspondence: none
5. Treasurer's Report: Current report presented by Colleen.

GENERAL ACCT \$13,130.17

GAMING ACCT \$ 4,140.00

Petty cash 750.00.

Visa Account \$500.53

As at Jan 31, 2015

<b>Seuss:</b> Expenses \$12,968.02	Income:	\$6406.80		
	BPT	14,000.00		
	Rollin:	10,000.00	30406.80	\$16,446.80

Motion to accept report from Elliot, 2<sup>nd</sup> by Janet, all in favour, carried.

6. President's report: TABLED
7. Old Business: Furnace Invoice: \$4,010.90  
Insurance: Renewed per info provided in January
8. New Business:
  - a) Camping Trip: Carrera's Poll on the FB page indicates that at this time, Taylor Arm is the favourite spot. Peter has booked the Labour Day Weekend.  
Motion from Elliot to book and hold the annual PPDS Campout at Taylor Arm, 2<sup>nd</sup> by John Kentchenten, all in favour, carried.
  - b) Fall Fair: PPDS should have a booth at Fall Fair, sell sponsorships and season tickets, have slideshows etc.
  - c) Melissa/NIZ report: Discussion ensued on moving Mainstage to Nanaimo by 2018. (10 zones in Theatre BC, 7 zones have their own festival, then the best of zone go to Mainstage, currently being held in Kamloops.) The idea of having Mainstage move around the province is being discussed.  
Echo is presenting a workshop with Fran Gebhard.
  - d) Brent – Festival Report, Admission \$99. Saturday night PPDS will open with VW, Sunday: Parksville-Thin Ice, Monday: Courtenay Little Theatre – Quartet, Echo Players – the Full Treatment, NTG Wed – Bus Stop, Thurs: Campbell River River City Players - In Praise of Love, Courtenay Theatreworks – Only a Girl (student work)  
Critiques 9:30 – 11:30, workshop at 1 on Saturday  
Awards Ceremony: Saturday, May 23, 2015  
Co-chairs: Peter and Brent
  - e) Art Rave would like to include a play reading.
9. Reports:
  - Colleen – Sponsorships: As soon as the new season is announced; Colleen would like to get a pamphlet done asap and start looking for sponsors.
  - Elliott – Facilities: High water bills, due to running toilet in lounge. (fixed)
  - Brent will write a letter to Ryan and James outlining the terms of operation for IMPROV in PPDS.
10. Next board meeting at the Capitol Theatre Lounge: Monday, March 2, 2015 @ 7pm.
11. Motion to adjourn Motion by Elliot, 2<sup>nd</sup> by Peter, carried.
12. Adjournment at: 8:50 John K.