

In attendance: Peter Wienold, Teresa Drew, Melissa Lowe, Brent Ronning, Carrera Schroeder, Elliot Drew, Sandy Bouleau

Regrets: Chris Arthurs, Janet Deakin, Colleen Brooks, Naomi Boutwell

- 1) Call to order 7:06 pm
- 2) Agenda – **Motion** to adopt; Elliot/Teresa. CARRIED.
- 3) New Business:
 - a) Alberni Valley Foundation \$1000 grant towards new red curtains
 - i) Attendance requested at their AGM, Thursday May 12. We can supply updated photos of the costume room. Action for **Brent** - take photos of costume room for their scrapbook. Also find board member to attend their meeting.
 - b) Solstice festival –
 - i) we have Improv, HUU-ay-aht FN, Lazy Mike, amid supplying venue. **Brent** will coordinate volunteers over the days of Solstice Festival. Also hire a member to look after tech over the weekend. Sound and lights for Friday night. We will support Improv Army to have a good show, **Brent** will talk to them. **Sandy** will print out name tags for lanyards. **Peter:** For our poster, list all the stuff going on the Capitol stage, headlined by Lazy Mike.
 - c) 2017 Budget –
 - i) we need a draft budget approved at the May meeting for gaming application. **Finance Committee** meeting to be held prior to May board meeting to develop a draft budget to present to the board at that time.
 - d) Addition to PAFC being built
 - i) Teresa reported the new PAFC is now being built. More fundraising is needed. Discussion about discounted theatre rental for a fund raising event here? We can suggest they bring in a low risk entertainment. We are open to discounted rental rate to support the cause, and even better if we can do well on the concession/bar. Teresa also reports the anti-racism play is going well and auditions will be called soon.
- 4) Business emerging:
 - a) CAI grant - support letter needed? No update at this time.
 - b) Move to new 2nd space - **Brent** will book a truck. Proposed move date is April 30. 2 or 3 volunteers already lined up. Also, could have Niklin to drop a bin at 2nd space to dispose of stuff we don't want to move (**Brent**).
 - c) Feedback on vision/mission from members? None. Bring forward as is to AGM.
 - d) Fall Fair participation - in progress. **Brent** to tell Andrea to put it out to the membership that we're not going to organize that for people in the newsletter. **Sandy** will contact Anne. **Sandy** will write to the Toy Run re bartending.
 - e) Model bylaws (correspondence) - Brent posted the sample bylaws in the PPDS board Facebook group for our review.
- 5) Treasurer's Report –

- a) financial report statements were reviewed. Discussion about fine tuning promotion efforts/costs. **Peter/Brent** that **Andrea** ensure promotional pieces are ready for September (Fall Fair booth, etc). **Motion** to adopt report: Elliot/Sandy. CARRIED.
- 6) Reports and check in
 - a) **Peter** reported on Patsy Cline, scheduling meeting, member book, sounds workshop.
 - b) **Teresa** reported 2 of her students are preparing a one act play with the intention of entering the VIOAPF in Qualicum in November. **Teresa** continues to work on finding a play for next season's Festival show.
 - c) **Elliot** reported that Genesis has contacted us for a theatre inspection. Should be in good order as all major replacements were done last year. There is a railing maintenance issue to be dealt with; the main lobby cooler fan has been repaired. Lounge toilet needs to be replaced (**Elliot**). Discussion about curtains and drapes. Protection for on-stage drapes during construction when needed on stage; also some black out entrance drapes on lobby doors for entrances and exits during performances (reuse old reds when they are replaced).
- 7) Adoption of March 2016 meeting minutes – **Motion** Carrera/Teresa to adopt minutes. CARRIED.
- 8) Correspondence
 - a) AV Community Foundation grant
 - b) Model bylaws
- 9) Next board meeting - Friday May 27 at the Theatre at 5:15 pm with pizza
- 10) Adjourn - Peter. Adjourned. 8:40 pm

PPDS/pw,br